

Ceol Aneas

The Celtic Flute School of New Zealand Inc.

# Annual General Meeting

Nelson Centre of Musical Arts, Nile St, Nelson

3 June 2018 12:45 pm

## Minutes

Attending: Ted Cizadlo TC (Chair), Kara Dawson KD (Secretary), Lynne Wilkins LW (Treasurer), Jeanette Ware JW, Michael Mackinnon MM, Doug Makinson DM, Chih Tham CT, Helen Lindsay HL, Peter Kinder PK, Steve McGlone SM, Andy Linton AL, Sean Connolly SC, Jen Naper JN, Alex Davidson AD, Barrie Macdonald BM, James MacNamara JM, Ed Abraham EA, Marion Titmuss MT, Treza Gallogly, Kathy Macdonald KM, Nigel Rogertson NR, Gillian Gillies GG, David Kidron DK.

### 1. Introduction and informal report

TC described the ongoing success of CA and thanked our sponsors. Also indicated his intention to step down as Chair after one more year.

### 2. Apologies

None

### 3. Minutes of the previous AGM

Minutes have been misplaced and were reconstructed by the committee. LW – reconstruction is valid but meeting can vote to accept the officers etc as per the reconstruction. AL – moved that the meeting accepts that the committee have put together an accurate record, will be circulated to any members interested. 2<sup>nd</sup> – TG - carried.

### 4. Treasurer's report and accounts

Deficit for 2017 financial year \$3309 as extra tutors brought from Ireland but still finished with a strong financial base \$14,000 reserve. We have acquired some good funding this year. Goal when taking over was to have seeding money in the bank for airfares etc., so we are now in a strong position. AL – asked if the deficit would be repeated this year. LW – will rebuild slightly due to DM's efforts with the funding. New venue has changed our funding applications as we now have the ability to give them one invoice. Conservative forecast was based on fewer enrolments than the actual number; therefore the deficit is being rebuilt. 2018: 80 enrolments and 2 walk-ins (2017: 73).

JP moved that the Treasurer's Report be accepted. 2<sup>nd</sup> - NR - carried.

JW - acknowledged LW and her work in establishing charitable status and tax exemptions and thanked her for the benefit of her professional perspective which has made a huge benefit to how CA operates. TC - noted that DM recognised that we could, and successfully applied for visa exemptions under festival approved status, which saved \$600-800, and is less stress for the tutors.

LW – vote of thanks to Helen who fronts the desk and looks after the money.

LW – Robin Whalley – has verbally agreed to continue to be the CA auditor. Xero makes it easier as is all in cloud. LW – moved that Robin Whalley be approved as auditor. 2 – AD – carried.

## **5. Resignation/nomination/election of officers**

- i. Chair – TC
- ii. Treasurer/finance officer - LW
- iii. Secretary - KD
- iv. Election of committee – DM, CT, MM, LW

JP – moved, 2<sup>nd</sup> AL - carried.

MM – officially thanked JW. JW is happy to help facilitate change so CA can continue to grow and will write a list of what she usually does so these tasks can be assigned out. Meeting thanked JW.

AL – proposed a vote of thanks to the whole committee.

## **6. General business**

EA – started a venue discussion.

### **NCMA**

TC – building designed for slightly smaller groups. Only two classrooms that accommodate class sizes that are >12 but we have four. Next year that will work quite well. This year, the heating has been a problem, but given the numbers we think the venue will work well. JW pointed out the building is not open to the public until 9 June. The NCMA has been working hard to get this ready for us. The ducting that was installed was not adequate but is going to get replaced before our next CA.

### **Session venues**

TC – session venues are an improvement over previous year, reports have been favourable. Wakatu working very well. Noise issue at Free House can't be resolved but gets better after 11pm. Last year's AGM – full venues are appealing to some people. The Workshop is working well acoustically and they have been very welcoming. East St – some issues with communication but still works for a small session. JW – we had been previously “selling” the session to the public to make it worth their while, but this year the sessions have not been

actively promoted. A big crowd is detrimental and the people who came wanted to be there or were walk-ins. EA – likes the NCMA and session venues.

### **Ceilidh**

SM – smaller numbers at ceilidh. Dancing on hard floors with carpet was difficult. Public might have had trouble finding it/knowing it was here. NR - Venue was full even though numbers were lower. GG – NCMA venue doesn't have atmosphere and is not great for the band. Sound was good in the venue. TC – BB had been asked for his opinion on whether NCMA would work for the ceilidh, suggested a trial. Feedback on the ceilidh has been mixed, but we will include this in the survey. BB also has suggested Trafalgar Hall. Should have better sound quality than St John's. SM – Nelson has a shortage of venues for events. JW – NCMA has been booked in perpetuity for Queen's Bday weekend. SM – 6pm start – difficult for public? NR – time clashes with dinner. But good turnout, people enjoyed it and stayed until the end. TC – we are looking at how to roster bands. SM – suggested 7-9.30 pm. AL – JM is teaching people how to call dances in Wellington. Could try dance calling as a workshop for next year? JM – has put together a checklist for how to put on a ceilidh and dance calling instructions. SM – might bring in some potential people for the committee in future.

### **Continuity planning**

AL – for continuity planning, suggest having a process where people are appointed for a 2 year term, replaced after 1-2 years. Half change over every year? LW – agrees, and can informally structure that as a committee, but we are bound by the Incorporated Society rules first and the Charities Commission second. The alternative is to come up with an informal committee document. Could go to a charitable status, but have to rewrite the rules. AL – investigate this. LW - There is a new Incorporated Societies Act coming out.

Meeting concluded at 1:55 pm.

AL – ceolaneas.org is still linked with AL's name but is not being used.

(Send minutes to committee first – then link on website for members)